

Studying & Internships Abroad

Practical Guide
2016 - 2017





Keely Bates
Went on exchange
to Chulalongkorn
University,
Thailand

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“My stay abroad has truly enriched my student life”

Sam van der Vlugt,
went on exchange to University of Glasgow

1 Orientation

Going abroad is a valuable experience both academically and in general! Before deciding you want to go abroad, you should ask yourself two essential questions: Why do I want to go abroad and what do I hope to achieve from going abroad? The next step is deciding what form of experience you would like to have abroad: educational or work-related?

Take your time collecting information. It takes a lot of preparation and not everything will necessarily go according to plan, but the experience is worthwhile! Just ask any student who has been abroad; his or her eyes will immediately light up, memories will come flooding back and a huge smile will appear on his or her face... Next time that could be you!

1.1 Who?

To anyone considering, thinking of or dreaming about going abroad, we recommend reading this guide. Going abroad during your study at Erasmus University Rotterdam is definitely the best way of gaining some international experience.

1.2 Why?

For some students it is obligatory to go abroad, as it is part of their study programme; others know that some organisations stipulate you spend a few months abroad. Some students hope to find an academic challenge, while others prefer a personal one. Sometimes students simply want to improve their foreign language skills. Whatever your reasons, be sure of them, as you will have to be able to substantiate them in your motivation letter. Faculties may require a motivation letter to select the students who can go abroad, or one may be required if a grant is being applied for.

1.3 When?

Generally speaking, the third year of your Bachelor's programme will be the best time to go abroad as an exchange student. However, if your faculty allows it, it may also be possible to go during or after your Master's. Other options are internships, summer courses or doing volunteer work. Of course, it all depends on your plans. Your faculty coordinator can advise you on this matter.

Whenever you decide to go abroad, you should always be aware of the fact that it will take time to prepare. Some deadlines are very strict and only occur once a year. Consequently, it is advisable to start preparing a year in advance!

1.4 Where?

If you would like to study at a specific university or enhance your skills in a certain language, you may know quite quickly where you would like to go. Do not forget that though many countries do not have English as their main language, they often do offer courses in English. For an overview of our partner universities, see appendix 3.

1.5 What?

Once you have made up your mind about why you would like to go abroad, it is time to decide on the destination and the type of activity (study, internship, summer course or volunteer work) outside the Netherlands that best suits your ambitions and requirements. Have a look at the different options for broadening your horizons in chapters 3, 4 and 5.

Xander Uyttenbroek
Volunteered at
Doingood, Kenya



1.6 How?

Whatever path you decide to take, you will almost always have to apply for a place. Monitor the deadlines, as you definitely do not want to miss them! Faculties have selection procedures and you should bear in mind that there may be a maximum number of places available. You can find the selection criteria on your faculty's website.

Do you want to increase your chances of being selected? Some faculties find it important that you have been active in an international environment, such as the Erasmus Student Network (ESN) Rotterdam. More information about ESN-Rotterdam can be found on their website: www.esn-rotterdam.nl.

“You can only cut through the cliché’s and dissolve the prejudices you have of a country or culture when you have been there and actually lived it!”

Keely Bates
went on exchange to Chulalongkorn University,
Thailand



“Travelling is the only investment that makes you richer”

Xander Uyttenbroek,
Volunteered at Doingood, Kenya

2 Gathering information

At the start of the orientation process, it is recommended to visit your faculty's website and have an extensive look at the Nuffic (Netherlands Organisation for International Cooperation in Higher Education) website: www.wilweg.nl. Your faculty's international office will be able to answer specific questions and provide you with detailed information about partner institutions.

2.1 Information fair and sessions

Each year in November, the International Office Erasmus University Rotterdam (EUR) and the international offices of the various faculties organise an information fair: the “Studying and Internships Abroad Fair”. At this fair, the faculties provide information about the application process and deadlines. Many organisations are also present, such as the Language & Training Centre, organisations offering internships and several funding bodies. It is also possible to meet other students from partner universities and EUR students recently back from an exchange programme or an internship abroad. In addition, a number of grants are awarded to students in a lottery organised by the A.A. van Beek Fund.

All in all, attendance is highly recommended, as the fair will enable you to gather information, useful tips, material and perhaps even a grant for your future study abroad.

In December, the International Office EUR organises an information session about following a full degree programme abroad after you have completed your Bachelor's or Master's degree. During this session, there are presentations by Nuffic (on financing), the Fulbright Center (on studying in the US) and other organisations.

In April, further information sessions are held about grant or scholarship possibilities for exchange programmes. To find out the dates of these sessions, check the following websites: www.eur.nl/studyabroad/ (English) and www.eur.nl/studerenbuitenland (Dutch).

2.2 Student reports

You can find written student reports on the website of your faculty's international office.

2.3 Studying abroad with a functional impairment

If you have a functional impairment and you would like to study abroad, you might need extra facilities. Please refer to: www.handicap-studie.nl or www.european-agency.org/ for more information.

“In leaving home one learns life. Travelling is victory! You shall return with so much wisdom.”

Joseph Conrad

3 Studying abroad

If you would like to study abroad, there are several options to consider. For example, you can study at another university as an exchange student or as a free mover. Other options are to attend a summer course, apply for a Master's programme or go on a study trip with your study association. See for yourself which option suits you best.

3.1 Exchange programmes

As an exchange student, you can study abroad for one or two semesters at one of your faculty's partner universities. Student exchanges take place as part of a collaborative agreement or on a bilateral basis between universities (see appendix 3 for an overview of the partner universities).

+ Advantage Many practical matters have already been dealt with (e.g. exemption from local tuition fees, possibility of obtaining a grant or scholarship, recognition of credits based on the European Credit Transfer System (ECTS), on-the-spot coaching, and sometimes accommodation).
- Disadvantage You can only choose from current partner universities.

Application procedure

If you are interested in applying for a specific exchange programme, you should consult your faculty's website or ask your faculty coordinator how you should apply. They can tell you precisely what the selection criteria are, which information you should include in your application, as well as give advice about your motivation letter and choice of preferred destination. Ensure you know the deadline for submitting the application and that you meet that deadline.

Your faculty coordinator will let you know if you have been selected and will then inform you on the rest of the procedure. Contact information of your faculty can be found in appendix 2.

Joana Qendro
Went on a study trip to Pembroke College, Cambridge



3.2 Free movers

As a free mover, you are studying abroad outside the official exchange programme. This is the option for you if you have a strong desire to study at a specific university, or if the partner university you would like to go to does not have any available places. You can also decide for yourself how long you would like to remain abroad.

Important tip before deciding to go abroad as a free mover, you must check with your faculty's international office to ascertain whether this is possible within your programme.

Bertjan Agteresch

Went on exchange to University of Pretoria, South Africa



+ Advantage This can be tailored to your own educational wishes or choice of university outside the EUR partner agreements. You will gain experience by arranging your own admission, recognition of credits, etc.

- Disadvantage It takes longer to prepare, because you need to go through the admission procedure of the university in question, there is no exemption from tuition fees, and you need to arrange your own funding and accommodation. Moreover, there is no guarantee that the completed courses can be converted to the EUR programme.

3.3 Full Master's degree

After completing your Bachelor's degree, you may be admitted to a Master's programme abroad. You can find more information about international Master's programmes on: <http://master.wilweg.nl> (Dutch only) or on: www.mastersportal.eu. You may also find a suitable Master's degree course by looking on the countries' page of the Nuffic website: www.wilweg.nl/landen.

+ Advantage It looks impressive on your résumé if you follow your full Master's degree abroad. In addition, if you would like to specialise in a certain discipline, it may also be best to go another country as this discipline might be better developed there. Another advantage is that several funding bodies offer grants or scholarships to students going abroad for their Master's degree. The condition is that they must first attain a Bachelor's degree in the Netherlands.

- Disadvantage Financing can be a problem as the tuition fees are often high.

3.4 Summer courses

Many universities offer special summer courses. These are ideal for a 'brief international experience'. Some faculties provide information about summer programmes on their website or SIN-Online/BB channels. This website may also be helpful: www.studyabroadlinks.com/search/Summer_Programs/index.html.

+ Advantage It gives you the opportunity to follow unique courses and some facilities, such as housing, have already been arranged. If going abroad does not fit into your study programme, you can still benefit from an international experience without delaying your studies.

- Disadvantage Short and relatively expensive.

3.5 Study trips

Several study associations organise international study trips at least once every academic year. Check if your study association organises one of these trips and join the international experience. Below are two examples.

STAR International Week

The International Week is an exchange project for students from all over the world. Students show foreign students their city, local culture, local business life, party scene and their university. Each year, there are about 23 International Weeks all over the world and two RSM students can participate in each International Week. More information, about this and other activities that STAR organises abroad, can be found on: www.rsmstar.nl.

EFR-EuroTour

The EFR-EuroTour Committee organises an annual two-week exchange programme with a partner university from Europe. During these two weeks, students engage in activities based on four pillars: academic, cultural, business and social. More information can be found on: www.efr.nl.

4 Internships abroad

Gaining international work experience can be very worthwhile, just like studying abroad. It allows you to gain a better understanding of different cultures and get an idea of what an international working environment is like.

Doing an internship abroad, gives you the opportunity to discover whether working abroad suits you. It is also an ideal way of getting to know an organisation well. This is especially handy if you are considering applying for a job at that organisation, or one similar to it, after your studies.

+ Advantage Unique international work experience, possibly with financial compensation and an Erasmus+ grant, if applicable. Some faculties can also give you credits for your internship.

- Disadvantage Internships require lengthy preparation time because you need to arrange your own funding. You may have to pay mediation fees at special traineeship agencies and you may have to pay local income tax. You also may need to apply for a work permit or arrange your own traineeship agreement with respect to assessment, level, etc.

Application procedure

When applying for an internship, it is recommended to have your motivation letter checked by a careers adviser or by someone at your faculty. Once you have applied, the organisation will inform you on the rest of the procedure.

For more information on internships abroad, you can contact your faculty coordinator (see appendix 2) or you could refer to Nuffic's website (www.wilweg.nl).

4.1 Student organisations and internships

It is also possible to arrange your international internship through a student organisation. The most popular ones experienced in arranging such internships are listed below. Please refer to their websites for more information:

AIESEC www.aiesec.nl;

Integrand www.integrand.nl.

Specific organisations for medical students are:

IFMSA www.ifmsa.nl;

Stola www.stichtingstola.nl.

"I had to dust off my Spanish books, because my entire internship was in Spanish! This was really tough, but also the most fun part."

Melissa de Jonge

Did an internship at Education First, Barcelona



5 Volunteer work

There are various agencies that can help you do volunteer work abroad, especially in developing countries. You could do a project via AIESEC or Kembé for instance.

AIESEC

AIESEC is the largest student-run, non-profit organisation in the world. Besides professional internships, AIESEC also provides voluntary projects (6-8 weeks) in three segments: teaching, social entrepreneurship or health- and environmental issues. The projects operate in a wide range of countries, mostly in Asia, South America and Africa. You will work together with other students from around the globe to have a positive impact on the local community. Accommodation is often provided.

More information can be found on www.aiesec.nl or send an email to application.rotterdam@aiesec.net.

Kembé

Kembé is an international student organisation, which strives to fight poverty through social entrepreneurship. Kembé aims to set up an entrepreneurial project in a new country each year. At this moment, its projects are located in three countries, spread over three continents and three industries. Even though these projects are scattered across the planet, they all have a number of things in common, they:

- are financially sustainable;
- have a positive impact on local businesses and people;
- use local products;
- transfer knowledge;
- and enhance the personal development of volunteers (students).

More information on the projects, available positions or contact information can be found on www.en.kembe.nl.



Arienne van Rijn
Volunteered at Activity International, IFMSA (sexual education), Ghana

6 Financial matters

A vital aspect of going abroad is arranging the necessary funding. While there are many options, bear in mind that there are also regulations and deadlines, and that these deadlines are sometimes early and must be strictly observed.

Consequently, timely preparation is essential. Ensure you compile a proper and realistic budget. Check international exchange rates and align these with the standard of living. Life in Japan will probably be more expensive than life in Thailand for instance. However, flights to both destinations will be more expensive than flights to Spain for example. For information, refer to www.wilweg.nl/english-information/funding (English) and www.wilweg.nl/financiering/begroting (Dutch).

6.1 Grants

If you are going abroad temporarily for study purposes, research or an internship, you will generally need supplementary funding. It is important to enquire well in advance about funding opportunities. There are potential grants for several goals:

Grants for exchange programmes and/or internships

- **Erasmus+** (for exchange programmes and internships in Europe, for more information, refer to www.eur.nl/studyabroad);
- **A.A. van Beek Fund** (grant for EUR students, for more information, refer to: <http://aavanbeekfonds.nl>);
- **Cultural agreement** (for final year students. Dutch students should check www.wilweg.nl and international students are advised to contact their embassy);

- **Possible funds from your faculty** (for more information, refer to www.eur.nl/studyabroad/ (English) and www.eur.nl/studerenbuitenland (Dutch)).

Grants for continued studies or research

- **Cultural agreements** (for final year students. Dutch students should check www.wilweg.nl and international students are advised to contact their embassy);
- **Fulbright** (for studying or internships in the USA);
- **VSBFonds Beurs** (for post-Bachelor's and post-Master's study or research);
- **Prins Bernhard Cultuurfonds** (for gifted post-Master's students).

There are also many other grants available. For more information about these grants, refer to: www.eur.nl/studyabroad and www.grantfinder.nl.

Applying for grants

When applying for private grants, it is recommended to make an appointment with one of the university's student counsellors. They can give you information about the various private grants and the selection criteria. The counsellors can also take a look at your financial plan and give you advice on your motivation letter for the grant.

For more information, refer to www.eur.nl/studyabroad/ (English) and www.eur.nl/studerenbuitenland (Dutch).

6.2 DUO

If you currently receive a Dutch student grant from the Dienst Uitvoering Onderwijs (DUO), you need to bear a few things in mind.

During your Bachelor's or Master's degree

Ensure you know the rules regarding retaining or losing student loans and grants. You might be eligible for a 'living away from home grant' when you go abroad, even although you were still living at home in the Netherlands. DUO can answer all practical questions concerning student loans and grants; as well as questions about the student public transport pass.

After completing your Bachelor's or Master's degree

If you would like to study abroad after completing your Bachelor's or Master's degree programme, then you may be able to transfer your Dutch student grant.

Reimbursement of your public transport pass [OV]

Students who receive a public transport pass [an OV card] from DUO are entitled to receive money instead of their OV card. To receive timely reimbursement you should submit your request to the DUO two months before departure. Request forms are available on DUO's website: www.duo.nl.

6.3 Banking abroad

It is wise to discuss with your bank what the best options are for moving your financial resources overseas. You should also be aware of how you can access cash from home from your host country. It might be a good idea to get a credit card as well. However, be careful, depending on the credit card and country, using credit cards may incur extra costs.

6.4 ISIC Card

The ISIC card enables students worldwide to prove their official student status to gain access to student benefits and discounts in nearly 130 countries. Cardholders benefit from more than 42,000 products, services or opportunities in every stage and area of student life, including entertainment, software, travel, food, museums, educational courses and sports activities. For more information, please refer to: www.isic.org.

“Before visiting a completely foreign country, set yourself goals about what you would like to gain, in knowledge and experience, from your visit”

Raul Antonio Cortez Hidalgo

Did an internship at Beijing International School, China



“The entire world is my temple...”

Desiderius Erasmus, 1466-1536

7 Pre-departure matters

**Have you made your choice and have you been selected?
Great! Now you can start your preparations.**

7.1 Language skills

To ensure that your period of studying abroad is successful, it is essential that you understand the language that is spoken during the lectures and tutorials and that you are able to communicate. Your faculty's international office or the partner university will tell you which criteria you have to meet or which language assessment test you have to take to check your level of the required language.

Language tests

Many host universities require foreign students to take and pass an accredited international language test as part of the admission process. For the English language, there are the following tests:

- TOEFLtest (American English): www.ets.org/toefl;
- ITP-TOEFL (often not accepted by partner universities);
- IELTS test (British English): www.bltc.nl;
- Cambridge exams and certificates (British English): www.britishcouncil.org/netherlands;

Language courses and tests offered at the Language & Training Centre

The Language & Training Centre (LTC) offers language courses in Chinese, Dutch, English, Italian and Spanish. All courses are classified according to the Common European Framework of Reference (CEFR). The entry and exit levels are clearly indicated to show you which level is required at the start of the course and which level you will

have reached by the time you have successfully completed the course. In order to determine which level would suit you best, the LTC organises intakes in the various languages four times a year.

The courses take place at Woudestein campus (in the evening) and usually start in October, January and April. In addition to these evening courses, summer 'crash courses' are offered in August. The LTC offers also offers the ITP-TOEFL test (at least once a month).

For languages other than those mentioned above (such as German and French), the LTC cooperates with well-known language institutes. Please refer to their website for more information about the respective offers and timetables.

For more information about languages courses, intakes, study skills and other services, please refer to: www.eur.nl/ltc.

Other possibilities for language courses

- British Council (English): www.britishcouncil.org/new;
- British Language Training Centre (English): www.bltc.nl;
- Goethe Institute (German): www.goethe.de/rotterdam (in German);
- Instituto Cervantes (Spanish): utrecht.cervantes.es (in Spanish/Dutch);
- Dante Alighieri (Italian): www.danterotterdam.nl (in Dutch);

- Istituto di cultura per i Paesi Bassi (Italian): www.iicamsterdam.esteri.it (in Italian/Dutch);
- Alliance Française (French): www.alliance-francaise.nl (in French/Dutch);
- Intensive language courses at Leiden University: www.hum.leiden.edu/languagecentre/.

7.2 Housing

Looking for accommodation abroad

If you are going abroad on an exchange programme, the host university often arranges housing. Your faculty coordinator can tell you more about this (see appendix 2).

If no accommodation can be arranged for you, you should report your arrival date to the international office of the host university and/or your contact there as soon as possible. If the host university cannot assist you, you could talk to students who previously studied in the same place or refer to your faculty's website and read reports from students who have been abroad before. You could also refer to the following websites:

- www.iagora.com (ihousing);
- HousingAnywhere.com;
- Erasmate.com (in Europe);
- Easykamer.nl (sublet your room and find a room in 29 different countries).

Finally, if you have the opportunity, try to visit the area yourself before classes start.

Subletting your accommodation in the Netherlands

Ask your landlord about the possibilities of subletting your room or accommodation. In principle, SSH will always consent to subletting. You can obtain a so-called 'sublet form' at the reception desk of SSH.

Subletting your room is also possible via: www.housinganywhere.com.

Arrange accommodation for the first night

In some cases, your accommodation might not be available upon your arrival; for example, the rental period might start on the first of the month. However, whatever the situation, make sure you have a place to spend your first night or two and that you know how to get there.

7.3 Legal matters

Visa, residence and work permits

If you are a national of a European country, you might not need a visa, residence and/or work permit for EU countries. For students coming from other parts of the world, most countries require you to arrange your permit before leaving. You must arrange your own visa. Bear in mind that this is a time-consuming process. Please enquire at the embassy or the consulate of the host country concerning the formalities with which you will need to comply.

We also advise international students to contact the embassy or the consulate of their home country. If you are going to the United States for study or practical training, you must get a special visa. More information is available on the American consulate's website: amsterdam.usconsulate.gov or www.studyinusa.com (study in USA).

Remember that, if you are planning to leave your host country, you might have to obtain other travel documents for the new countries you are visiting.

You may not be able to get these in your host country so, if you are planning to travel outside your host country, contact the appropriate consular representatives well ahead of time. In addition, remember that if you leave your host country, you may need a multiple-entry visa to get back in.

Interns or volunteers sometimes need work permits, which is something your employer or organisation will have to arrange. Your faculty coordinator can provide you with proof of your student status, which is needed by employers to draw up a traineeship agreement.

Ramoe Jagesar
Went on exchange
to Bocconi
University, Italy



Insurance

If you are going abroad for a study or an internship, ensure you are properly insured. Requirements differ from country to country. Consider supplementary insurance, special statements from your insurance company and third-party liability insurance. You can take out good supplementary insurance through IPS or AON. IPS is the so-called Insurance Passport for Students. For more information, please refer to: www.studentsinsured.com/ips or www.aonstudentinsurance.com/. These forms of insurance are valid internationally, apart from the country of origin.

In some countries, you are even required to take out a new insurance policy locally. If you are going to study at a university in the United States or Australia, it is often compulsory for you to join their "Health Insurance Plan".

Representative

It is advisable to appoint a representative while you are abroad. This could be one of your parents or another family member. A representative can check whether the person to whom you sublet your room is paying the rent or whether there are arrears. The representative can also be your contact in respect of DUO, the faculty's international office, the university, the bank and other organisations. You should arrange this before leaving to avoid any unnecessary problems.

Foreign laws

Some of the laws in your host country may differ from those you are used to at home. You can familiarise yourself with your host country's laws and regulations on: www.loc.gov/law/help/guide/nations.php.

Driver's licence

Before travelling to your host country, you should check whether, and for how long, your driving licence is valid in that country. You may require an international driving licence. Dutch students should refer to: www.anwb.nl. International students should contact their own embassy for more information.

7.4 Health

Before your departure, check with the GGD/Municipal Health Service or the Travel Clinic whether you require any specific vaccinations for your travel

destination and what you need to know and do to stay healthy in your host country. More information can be found on: www.ggd.rotterdam.nl or www.lcr.nl.

If you are planning to go to an extremely warm country, it is wise to read about dealing with extreme heat on: www.fema.gov/news-release/dealing-extreme-heat.

7.5 Background reading

In order to avoid a culture shock or to ensure you do not offend any local customs, you may want to consider doing some background reading on your host country before your departure.

7.6 Safety

Prior to departure, it is important to go through the 'Safety & Security travel abroad checklist'. For example, have you registered your emergency contact details in Osiris? You can find this checklist on www.eur.nl/studyabroad.

It is recommended to check if it is safe to travel to your destination on the Ministry of Foreign Affairs' website (www.minbuza.nl) and to watch a short video on preventive measures you can take before going abroad (which can be found on www.eur.nl/english/essc/internationaloffice/videos).

We also advise to download the Dutch Ministry of Foreign Affairs' app (which can be found on www.minbuza.nl). Furthermore, we strongly recommend all Dutch, EU and non-EU students with a valid residence permit to register at the Dutch embassy or consulate.

8 Upon return

When you return from your time abroad, you will probably want to talk about the many (great) experiences you have had. However, be warned, some people may not even have noticed you were gone; others may be neither interested in hearing your stories nor able to relate to them. Upon your return, you may also miss the culture, some local habits and, of course, the friends you made during your time abroad.

8.1 Study report

Depending on your faculty, you will have to submit several documents upon your return. This can be a study report, which includes information about specific matters such as: preparations, the courses taken, your budget and tips to pass on to other students. You may also have to submit a conversion proposal and attend an assessment interview, after which you will receive the final part of your grant. The specific documents that you are expected to submit can be found on your faculty's website.

8.2 Erasmus+ grant

If you have been on an exchange programme and have received an Erasmus+ grant, you will be required to submit some specific forms and a copy of your records by email to: erasmusbeurs@eur.nl upon your return. Students who received an Erasmus+ grant for an internship will also be required to hand in some specific forms.

8.3 Continuing your international experience

If you enjoyed your experience abroad, you may want to join the international community in Rotterdam. Through the ESN Buddy Programme or a buddy programme at your faculty, you can link up with international students coming to Rotterdam. You can show your buddy around and help him or her with problems he or she might encounter. If you are interested in becoming a buddy, please send an email to: info@esn-rotterdam.nl or contact your faculty for more information!



Gijs Jacobs

Went on exchange to University of Pretoria, South Africa

“An exchange is honestly one of the most crazy periods in your life”

Boris Luijten,
went on exchange to University
of Baltimore, USA

9 Useful websites

9.1 General Information

- www.eur.nl/studyabroad
- www.eur.nl/studerenbuitenland
- www.wilweg.nl
- www.mastersportal.eu
- www.studyabroadlinks.com/search/Summer_Programs/index.html
- www.ambassadeursprogramma.nl
- www.handicap-studie.nl/
- www.european-agency.org/
- www.wereldwijdestudenten.nl/

9.2 Funding

- www.duo.nl
- www.eur.nl/studyabroad
- www.beursopener.nl
- www.grantfinder.nl
- www.scholarshipportal.eu

9.3 Languages

- www.eur.nl/ltc
- www.ets.org
- www.bltc.nl
- www.britishcouncil.org/

9.4 Housing

- www.housinganywhere.com
- www.iagora.com

9.5 Legal matters

- www.minbuza.nl
- www.studentsinsured.com
- www.aonstudentinsurance.com
- www.loc.gov/law/guide/nations.html
- www.anwb.nl

9.6 Health

- www.lcr.nl/
- www.ggdrotterdamrijnmond.nl/language/en.html
- www.fema.gov/news-release/dealing-extreme-heat
- www.minbuza.nl

9.7 Faculties

- See appendix 2.

Vanessa

Went on
exchange to
Florida State
University, USA



Boris Luijten,
went on
exchange to
University of
Baltimore, USA



Appendix 1 Checklist

One year before leaving

- Choose what you want to do (exchange, complete study programme, internship, summer programme, volunteer work);
- Check your faculty's website (for possibilities, conditions, recognition of study points, etc);
- Apply to the university (through your faculty) or company of your choice;
- Arrange your finances (make a budget, look and apply for grants and funding, observe the deadlines strictly);
- Make sure you have the necessary command of the relevant language (should you do a test or follow a course first?);
- Ensure you have all the required visas and permits (check Nuffic's or the Ministry of Foreign Affairs' websites).

Three months before leaving

- Apply to the university (if you have been nominated) or project abroad;
- Arrange banking abroad;
- Arrange housing (abroad and subletting your own room/flat/house);
- Arrange transportation;
- Conclude insurance;
- Check whether your vaccinations are correct/up-to-date;
- Appoint a representative;
- Check the validity of your driving licence and passport;
- Check the Ministry of Foreign Affairs' website about the safety situation of your destination;
- Undertake background reading.

Appendix 2 Contact information

Erasmus MC

Ms G. Pasaribu, room Gk 652
T +31 (0)10 704 3524 (DCO)
E internationalisering@erasmusmc.nl
W www.erasmusmc.nl/internationalisering

Erasmus School of Economics

Ms M. Sniekers, room H6-25
T +31 (0)10 408 2266
E exchange-students@ese.eur.nl
W www.eur.nl/ese/studyingabroad/

Erasmus School of History, Culture and Communication

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Ms. E. Hamilton, room M8-33 (exchange Media and Communication)
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Ms. R. Mast, room M8-38 (internships)
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Erasmus School of Law

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W www.esl.eur.nl/onderwijs/studeren_in_het_buitenland

Erasmus University College

Ms M. Koolhaas
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Faculty of Philosophy

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E herold@fwb.eur.nl
W www.eur.nl/fw

Faculty of Social Sciences

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W www.eur.nl/fsw/out-exchange

Institute of Health Policy & Management

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Rotterdam School of Management Study Abroad

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W www.rsm.nl/rsm-students-going-abroad/

Internships

Ms S. Kruter, room T5-36
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E careerservices@rsm.nl
W www.rsm.nl/career-services

Appendix 3 Partner institutions

In principle, you can only undertake an exchange programme with a university that has a collaborative agreement with your own faculty. However, sometimes places at other faculties are not taken up by their students and other students are allowed to apply for those places. This must happen in consultation with both faculties' international offices. This is not possible at RSM. For an up-to-date overview of your faculty's partner universities, please check your faculty's website or www.eur.nl/english/exchange_free_movers/exchange_students/partner_universities.

Erasmus MC			
Bangladesh	International Centre for Diarrhoeal Disease Research (ICDDR)	France	University Pierre et Marie Curie
Belgium	Catholic University Leuven Ghent University	Germany	Friedrich Alexander University Erlangen-Nürnberg Heinrich-Heine University Düsseldorf
Brazil	Sao Paulo Research Foundation (FAPESP) University of Federal de Minas Gerais (UFMG) University of Rio Grande do Sul (UFRGS) University of Sao Paulo	Greece	Ruprecht-Karls University Heidelberg University of Cologne
China	Chinese Academy of Medical Sciences-Peking Union Medical College Fudan University, Shanghai Peking University Shanghai Jiao Tong University Shenzen University and Shenzen Institutes of Advanced Technology, Chinese Academy of Sciences Sino-Dutch Biomedical and Information Engineering School, Northeastern University	Hungary	Democritus University of Thrace University of Debrecen
Colombia	University of Cauca, Faculty of Health Sciences University of El Rosario, Bogota, Medical and Health Sciences School	Iceland	University of Iceland
Denmark	Aarhus University	India	Translational Health Science and Technology Institute, Department of Biotechnology
Finland	University of Helsinki	Indonesia	Diponegoro University University of Airlangga, Surabaya University of Gadjah Mada, Faculty of Medicine University of Indonesia University of North Sumatra, Medan, Faculty of Medicine University of Sumatera Utara, Harapan Jaya Rehabilitation Center Pematang Siantar
France	University Claude Bernard Lyon 1 University Paris VII - Denis Diderot University Paul Sabatier - Toulouse III	Israel	Israel Institute of Technology (Technion)
		Italy	Magna Græcia University University of Milan University of Naples Federico II University of Pavia University of Siena University of Florence
		Italy	Vita-Salute San Raffaele University

Erasmus MC			
Peru	University of Peruana Cayetano Heredia	Thailand	Mahidol University, Bangkok, Siriraj Hospital-Faculty of Medicine
Poland	Jagiellonian University	Turkey	Erciyes University, Kayseri Hacettepe University Suleyman Demirel University
Spain	University of Barcelona University of Girona	United States of America	Cincinnati Children's Hospital Medical Center Johns Hopkins University School of Medicine University of Maryland
Switzerland	University of Zurich		
Thailand	Chiang Mai University, Faculty of Medicine Chulalongkorn University Khon Kaen University, Faculty of Medicine		

Erasmus School of Economics			
Argentina	University of Buenos Aires	France	EM Lyon Business School ESSEC Business School Groupe ESC Troyes EM Normandy AIX-Marseille University Audencia Nantes; School of Management Université Paris 1 Panthéon-Sorbonne Toulouse 1 Capitole University
Australia	Swinburne University of Technology The University of Sydney University of Technology Sydney University of Western Sydney	Germany	Goethe University Frankfurt am Main Ludwig Maximilians University Munich University of Bonn University of Mannheim
Austria	WU Vienna University of Economics and Business	Greece	Athens University of Economics and Business
Belgium	KU Leuven Ghent University University of Antwerp	Hungary	Corvinus University of Budapest
Brazil	University of Sao Paulo	Indonesia	Universitas Gadjah Mada
Canada	Carleton University Haskayne School of Business, Calgary York University Western University	Ireland	Trinity College Dublin
Chile	University of Chile	Italy	University of Commerce Luigi Bocconi University of Milano-Bicocca University of Pisa
China	City University of Hong Kong Fudan University Shanghai University of Finance and Economics	Japan	Hitotsubashi University Keio University
Croatia	University of Zagreb	Mexico	University of Guadalajara
Czech Republic	University of Economics, Prague		
Denmark	University of Copenhagen Aarhus University		
Finland	University of Helsinki		

Erasmus School of Economics

New Zealand	Auckland University of Technology		Universidad Autónoma de Madrid
Norway	BI Norwegian Business School		Pompeu Fabra University
	Norwegian University of Science and Technology University of Bergen	Sweden	Carlos III University of Madrid Örebro University Stockholm University University of Gothenburg
Portugal	Nova School of Business and Economics		University of Zurich
	University of Coimbra	Switzerland	
Russia	Higher School of Economics (Moscow)	Turkey	Bogaziçi University
	Lomonosov State University	United Kingdom	City University London University of Essex
Singapore	Nanyang Technological University		University of Glasgow
	Singapore Management University	United States of America	George Mason University Texas A&M University
Slovenia	University of Maribor		
South Korea	Sung Kyun Kwan University	Uruguay	University of Montevideo
	Yonsei University		
Spain	Universidad Autónoma de Barcelona		

Erasmus School of History, Culture and Communication*

Argentina	National University of Cordoba	China	Communication University of China
Australia	James Cook University		Hong Kong University of Science and Technology
	Swinburne University of Technology		Jinan University
	University of New South Wales		Lingnan University
	University of Sydney		Renmin University of China
	University of Technology, Sydney	Czech Republic	Anglo-American University Charles University
Austria	University of Vienna		
Belgium	Catholic University Leuven	Denmark	Aarhus University Copenhagen Business School University of Copenhagen
	Free University of Brussels University of Antwerp		
Canada	Carleton University	Estonia	Tallinn University
	University of Calgary	Finland	University of Helsinki
	University of Waterloo	France	Audencia Nantes EAC Business School of Arts, Culture and Luxury
	York University		Sciences Po Lille Sciences Po Paris University Lumière Lyon 2
Chile	Major University		
China	Chinese University of Hong Kong		
	City University of Hong Kong		

Erasmus School of History, Culture and Communication*

France	University of Paris III: Sorbonne Nouvelle	Taiwan	National Chengchi University (NCC) National Taiwan University	
Germany	Albert-Ludwigs-University Freiburg	Turkey	Istanbul Bilgi University Koç University Sabanci University Yeditepe University	
	Free University Berlin		United Kingdom	Cardiff University City University London Goldsmiths, University of London Kingston University Loughborough University Nottingham Trent University University of Essex University of Exeter University of Leeds University of Leicester University of Liverpool University of Manchester University of Sheffield University of Stirling
	Humboldt University Berlin			
	University of Mannheim			
	University of Munster			
University of Potsdam				
Hungary	Central European University			
India	Manipal University			
Ireland	University of Limerick			
Italy	LUISS Guido Carli University			
	University of Bologna			
	Bocconi University			
Japan	Keio University			
	Rikkyo University			
Mexico	University of Monterrey			
	University of the Americas Puebla			
New Zealand	Victoria University of Wellington			
Norway	University of Bergen			
Portugal	University of Coimbra			
Singapore	Nanyang Technological University	United States of America	Central Michigan University Florida State University George Mason University Gonzaga University Pace University Purdue Calumet University San Diego State University San Francisco State University Stony Brook University University of Minnesota Duluth University of Mississippi	
	National University of Singapore			
Slovenia	University of Ljubljana			
South Africa	Rhodes University			
South Korea	Chung-Ang University			
	Konkuk University			
	Seoul National University Yonsei University			
Spain	Autonomous University of Barcelona			
	Ramon Llull University			
	University Carlos III of Madrid			
Sweden	Linköping University			
	Lund University			
	Stockholm University			
Switzerland	University of Lugano			
	University of Zurich			

* Note that this is a list of partners of all departments at ESHCC. Please check your departmental website to view the partner universities that are available for you.

Erasmus School of Law			
Argentina	Buenos Aires, Faculty of Law	Iceland	University of Iceland
Australia	University of New South Wales	India	WB National University of Juridical Sciences (NUJS)
	University of Western Sydney		
Austria	University Innsbruck	Indonesia	Diponegoro University Gadjah Mada University Trisakti University University of Indonesia
	University of Salzburg		
	University of Vienna		
Belgium	Catholic University Leuven	Israel	Hebrew University of Jerusalem
	Free University Brussels	Italy	University of Bologna University of Commerce Luigi Bocconi University of Milano-Bicocca University of Rome La Sapienza
	Ghent University		
Brazil	University of Sao Paulo		
Bulgaria	Sofia University, St Kliment Ohridski		
Canada	Carleton University	Latvia	University of Latvia
	York University	Lithuania	Mykolas Romeris University
China	China University of Political Science and Law	Mexico	Technological Autonomous Institute of Mexico (ITAM)
	City University of Hong Kong	Norway	University of Bergen University of Oslo
	East China University of Political Science and Law		
	Fudan University	Poland	Warsaw University
	Jiao Tong University	Portugal	University of Lisbon
	Peking University	Romania	University of Bucharest
	Renmin University of China	Russia	Moscow State Academy of Law
	Shanghai Maritime University	Singapore	National University of Singapore
	University of Hong Kong	Slovakia	Comenius University
			Slovenia
Croatia	University of Zagreb		
Czech Republic	Masaryk University	South Africa	Northwest University (Potchefstroom) University of Pretoria
	Palackeho Olomouci University	South Korea	Seoul National University
Denmark	University of Copenhagen	Spain	Autonomous University of Barcelona University of Salamanca
Estonia	University of Tartu		
Finland	University of Helsinki	Sweden	Lund University Stockholm University
France	Pantheon-Assas University		
	University Paris Descartes		
	University Paul Cezanne III		
Germany	Friedrich Schiller University Jena	Switzerland	University of Zurich
	Mannheim University	Turkey	Ankara University Bilkent University Istanbul Bilgi University Istanbul University Yeditepe University
	University Konstanz		
	Viadrina European University		
Hungary	Eotvos Lorand University		

Erasmus School of Law			
United Kingdom	University of Bournemouth	United States of America	American University
	University of Glasgow		Florida State University
	University of Kent		Hofstra University
	University of Essex		University of Baltimore
	University of Warwick		

Erasmus University College			
Australia	University of NSW, Sydney	South Korea	Seoul National University
Chili	University Adolfo Ibáñez (UAI)	Taiwan	National Taiwan University of Science & Technology
China	Chinese University of Hong Kong	Thailand	Chulalongkorn University
	City University of Hong Kong	Turkey	Koç University
Denmark	Roskilde University	United Kingdom	King's University College, London
Germany	University of Mannheim		
Italy	University of Commerce Luigi Bocconi	United States of America	Saint Vincent College, Latrobe
Japan	Keio University		

Faculty of Philosophy			
Australia	James Cook University	Italy	University of Roma Tre Vita-Salute San Raffaele University
Belgium	Catholic University Leuven		
	Ghent University	Ireland	Queen's University Belfast
Canada	Carleton University	Japan	Osaka University
	York University	Macedonia	Ss. Cyril and Methodius University Skopje
China	Chinese University of Hong Kong	Mexico	University of Monterrey
	Fudan University	Poland	University of Wroclaw
Finland	Turku University	Singapore	Nanyang University
	University of Helsinki	South Korea	Konkuk University
Germany	Albert-Ludwig-Universität Freiburg	Spain	University Complutense
	University of Bayreuth	Turkey	Sakarya University
Hungary	Central European University	United Kingdom	University of Warwick University of Essex
Italy	Universita Degli Studi Urbino Carlo Bo		
	University of Bologna		

Faculty of Social Sciences*			
Australia	James Cook University	Poland	Adam Mickiewicz University
	Swinburne University of Technology	Portugal	Lisbon University Institute (ISCTE)
	University of New South Wales	Singapore	Nanyang Technological University National University of Singapore
	University of Sydney University of Western Sydney	South Korea	Chung-Ang University Konkuk University Pusan National University Seoul National University
Austria	University of Salzburg University of Vienna	Spain	Autonomous University of Barcelona Complutense University of Madrid
Belgium	Catholic University Leuven Free University Brussels Ghent University	Sweden	Lund University Umea University University of Gothenburg
Canada	Carleton University University of Calgary University of the Fraser Valley University of Waterloo Western University York University	Turkey	Bahcesehir University Istanbul Bilgi University Koç University Sehir University
Chile	Major University	United Kingdom	Glasgow Caledonian University Queen's University Belfast University of Essex University of the West of England
China	Chinese University of Hong Kong City University of Hong Kong Lingnan University Renmin University of China	United States of America	Central Michigan University Florida State University George Mason University Gonzaga University San Fransico State University Stony Brook University University of Mississippi Western Washington University
Estonia	Tallinn University of Technology		
Finland	University of Eastern Finland		
France	Sciences Po Lille		
Germany	University Konstanz University of Mannheim		
Ireland	Trinity College Dublin University of Limerick		
Italy	Universita Ca'Foscari University of Commerce Luigi Bocconi		
Japan	Keio University		
Mexico	University of Monterrey		
Norway	University of Bergen University of Oslo		

* Note that this is a list of partners of all departments at FSS. Please check your faculty's website to view the partner universities that are available for your programme.

Institute of Health, Policy and Management			
Finland	University of Eastern Finland	Norway	University of Oslo

RSM Erasmus University			
Europe			
Austria	Vienna University of Economics and Business	Ireland	University College Dublin
Belgium	UCL Louvain	Italy	University of Commerce Luigi Bocconi
	UCL Mons	Norway	BI Norwegian School of Management Norwegian School of Economics and Business Administration
Czech Republic	University of Economics, Prague		
Denmark	Copenhagen Business School	Poland	Warsaw School of Economics
Finland	Aalto University School of Business	Portugal	Catholic Portugese University Universidade Nova de Lisboa
France	Aix-Marseille University, AMU	Spain	EADA Business School ESADE IE Madrid Business School University Carlos III of Madrid University of Navarra University Pompeu Fabra University Pontificia Comillas (ICADE)
	EDHEC Business School		
	EM Lyon Business School		
	ESC Rennes		
	ESSCA (Anger/Paris/Budapest/Shanghai)		
	ESSEC		
Grenoble School of Mangement	Sweden	Stockholm School of Economics	
HEC Paris	Switzerland	University of St. Gallen	
Sciences Po Paris	United Kingdom	Aston University City University London Lancaster University	
University Paris Dauphine			
Germany	Science School of Entrepreneurship (WHU) University of Cologne University of Mannheim	London School of Economics (LSE)	University of Bath
Greece	Athens University of Economics and Business		University of Manchester
Hungary	Corvinus University of Budapest	Ireland	University of Strathclyde University of Warwick
Iceland	Reykjavik University		
Ireland	Trinity College Dublin		

North America			
Canada	HEC Montreal	United States of America	Babson College
	McGill University		Brandeis University
	Queen's University		Duke University
	University of British Columbia		Emory University
	University of Calgary		Georgia State University
	University of Toronto		Indiana University
	Western University		
	York University		

RSM Erasmus University			
North America			
United States of America	Ohio State University	United States of America	University of South Carolina
	University of California at Davis		University of Southern California
	University of Chicago		University of Texas at Austin
	University of Iowa		University of Virginia
	University of Michigan		University of Washington
	University of North Carolina		Texas Tech University
	University of Pennsylvania		

Latin America			
Argentina	University Torcuato di Tella (UTDT)	Mexico	Technological Autonomous Institute of Mexico (ITAM)
Brazil	Federal University of Rio de Janeiro (UFRJ)		Technological Institute of Higher Studies (ITESM)
		Foundation Getúlio Vargas	Peru
Chile	Catholic University of Chile (PUC)	Venezuela	Institute of Higher Studies in Administration (IESA)
	University Adolfo Ibáñez (UAI)		
Costa Rica	INCAE		

Asia and Middle East				
China	Chinese University of Hong Kong	India	Indian Institute of Management Bangalore (IIMB)	
	Chinese University of Hong Kong, Shenzhen		Indian School of Business Hyderabad (ISB)	
	City University of Hong Kong		Management Development Institute (MDI)	
	Fudan University		Indonesia	Gadjah Mada University
	Hong Kong Polytechnic University		Israel	Tel Aviv University
	Hong Kong University of Science and Technology (HKUST)	Japan	Keio University	
	Peking University	Kuwait	Nagoya University of Commerce and Business (NUCB)	
	Renmin University		Kuwait University	
	Shanghai Jiao Tong University		Russia	Saint-Petersburg State University
	Shanghai University of Finance & Economics (SUFE)		South Korea	Ewha Womans University
	Sun Yat-sen University			Korea Advanced Institute of Science and Technology (KAIST)
	The University of Hong Kong	Korea University		
	Tongji University	Seoul National University		
	Tsinghua University	Yonsei University		
	University of Hong Kong	Singapore	Nanyang Technological University	
Xiamen University				
India	IIM Calcutta			

RSM Erasmus University			
Asia and Middle East			
Singapore	National University of Singapore	Thailand	Chulalongkorn University
	Singapore Management University		Thammasat University, Thammasat Business School
Taiwan	National Chengchi University (NCCU)	Turkey	Thammasat University, Faculty of Economics
	National Taiwan University		Koç University

Africa			
Morocco	ESCA	South Africa	University of Witwatersrand

Oceania			
Australia	University of Melbourne	Australia	University of Sydney
	University of New South Wales		University of Technology, Sydney
	Queensland University of Technology	New Zealand	University of Otago
			University of Waikato

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www.eur.nl/studerenbuitenland
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About this guide

In view of Erasmus University's ambition to achieve excellence, the university stimulates its students to go abroad. This practical guide provides interested students with information about the various options. It also gives practical information about matters that you should take care of when planning to go abroad. Enjoy the read and good luck with the preparations!