**First registration in Schiedam**

**Municipality of Schiedam**

T: 14 010 (between 8.30 and 17.00)

[Send a WhatsApp](https://api.whatsapp.com/send?phone=31630564971)

[Send an e-mail](https://pform.schiedam.nl/Loket/prodcat/products/getProductDetailsAction.do?name=Contactformulier)

Visiting address:

Municipal Offices, Stadserf 1

3112 DZ Schiedam

For registration at the Municipality of Schiedam (**this is not Rotterdam**)you need to make an appointment for registration at the Schiedam city hall.  Note: the Municipality of Schiedam **does not** attend our One Stop Shops. Therefore, initial registration requires you to approach the Customer Contact Center. Dial telephone number **14 010** to make an appointment for initial registration.

**When**

* You must subscribe to the [Key Register of Persons (BRP)](https://www.rijksoverheid.nl/onderwerpen/privacy-en-persoonsgegevens/basisregistratie-personen-brp)  if you will be staying for >months in the Netherlands;
* Even if you have previously been registered in the Netherlands have been, but were deregistered from the BRP before October 1,1994, you need to register
* **Non-Dutch individuals who are** **not EU citizens** must register at the [Immigration and Naturalization Service (IND)](https://ind.nl/) before registering at the Municipality of Schiedam. They can make an appointment at Schiedam City Hall after the IND has issued a residence permit/ a visa for at least four months
* After registering, within four weeks, the municipality will complete your registration. You will be notified by the Customer Contact Center and receive your [Citizen Service Number (BSN)](https://www.rijksoverheid.nl/onderwerpen/privacy-en-persoonsgegevens/vraag-en-antwoord/wat-is-het-burgerservicenummer-bsn)

**Required**

**Do you own a house or do you rent individually?**

* The [form first registration](https://www.schiedam.nl/sites/default/files/inline-files/Formulier%20eerste%20inschrijving%2007-02-2019_1.pdf) (pdf 441 kB)
* The [form of address](https://www.schiedam.nl/sites/default/files/inline-files/Formulier_adreswijziging_0.pdf)  (PDF 125 kB)
* A rental contract or the record of transfer
* Identification
* If necessary, the housing permit

**Will you live with someone or someone live in?**

* The above [form first registration](https://www.schiedam.nl/sites/default/files/inline-files/Formulier%20eerste%20inschrijving%2007-02-2019_1.pdf) (pdf 441 kB)
* The [form of address](https://www.schiedam.nl/sites/default/files/inline-files/Formulier_adreswijziging_0.pdf)  (PDF 125 kB)
* The [consent form for lodging](https://www.schiedam.nl/sites/default/files/inline-files/Toestemmingsformulier%20voor%20inwoning_4.pdf)  (pdf 83 kB)
* Identification of yourself and the main tenant
* If necessary, the [housing permit](https://www.schiedam.nl/a-tot-z/huisvestingsvergunning)
* If necessary: [Form statement lasting common household](https://www.schiedam.nl/sites/default/files/inline-files/Verklaring_duurzaam_gemeenschappelijk_huishouden_0.pdf)  (PDF 143 kB)

**Take**

* A passport or identification card
* When a foreign national, you must prove you will be staying a minimum of four months. This does not apply to EU citizens
* Citizens from the Netherlands Antilles or Aruba need to present a recent proof of deregistration

**Pay attention**

If you will live with someone else who has rented the apartment at Woonplus, you need to ask permission to indwelling at Woonplus. You need to fill the lower part of the consent form provided by Woonplus and hand the form over when you register at the Schiedam Municipality. This also applies to minors.

**Resettlement**

Are you unsubscribed from Netherlands after October 1, 1994? Then your registration will be considered as a [resettlement](https://www.schiedam.nl/a-tot-z/hervestiging-vanuit-het-buitenland) . For some addresses you need a housing permit in the town of Schiedam. Look for more information on [housing permit](https://www.schiedam.nl/a-tot-z/huisvestingsvergunning) .