**Training and Supervision Plan (TSP)**

1. **Details of the PhD researcher’s connection to ESL**

ESL financed PhD researcher (employed) fulltime parttime (…… fte)

Externally funded PhD researcher (contract PhD) fulltime parttime (…… fte)

Funding organization scholarship (if applicable): ………………………………………

External PhD researcher without employee status fulltime parttime (…… fte)

Employee conducting PhD research fulltime parttime (…… fte)

1. **Details of the researcher**

|  |  |
| --- | --- |
| Name |  |
| Embedded in department: |  |
| Start date |  |
| End date |  |
| If applicable: joint doctorate yes/no, please mention partner universities |  |
| Title of the research project |  |

1. **Supervisory team**

|  |  |
| --- | --- |
| Supervisor 1 |  |
| Supervisor 2 or co-supervisor |  |
| Daily supervisor (if applicable) |  |
| *Arrangements about supervision:*   * *Objective and frequency of meetings* * *Supervision timeline and agreements on supervision arrangement* * *Indication of frequency of contact, means of communication, and response times* * *Division of responsibilities in the team, esp. indication of daily supervisor* | |
|  | |

1. **Please enclose the research proposal (Organise text using the given headers below. You can fill i*t out in this document, or add it as an annex).***

|  |  |
| --- | --- |
| Research topic | • Description of the background to the research  • Aims of the research  • Research question(s) |
| Rationale and approach | Approach:  • Description of the theoretical framework for analysis  • Research methods |
| Institutional environment | • Academic and social relevance  • Correspondence with research profile Erasmus School of Law |
| Literature references | between 10-15 relevant sources for the research |
| Format thesis | Monograph or thesis on articles. In case of articles, include a publication plan: which journals, plan B if article is not accepted, including a time frame. |

1. **Global timescale research project** (ifapplicable, for the 5-year employment with teaching obligations: please also specify your teaching tasks):

|  |
| --- |
| First year:  -  -  - |
| Second year:  -  -  - |
| Third year:  -  -  - |
| Fourth year:  -  -  - |
| *Fifth year (only for PhD’s with 5 year trajectory or external or parttime PhD’s)*  *-*  *-*  *-* |
| *Sixth year (only applicable for external or parttime PhD’s)*  *-*  *-*  *-* |

1. **Training & Development: Educational Programme**

Employed PhD researchers (0,8-1,0 fte) and contract PhD researchers are expected to follow the regular educational programme (the mandatory parts in bold, the optional parts in italic)

***EGSL educational programme:***

* **Research Lab**
* **Research Methods Seminars**
* **Writing Clinic**
* **Managing your PhD**
* **Academic Writing in English**
* **Academic Integrity and Responsible Research**
* *Workshop Research Data Management (based on outcomes above mentioned course)*
* **Communicate your PhD research**

***EGSL Digital Educational Programme***

External PhD researchers/parttime PhD researchers (< 0,8) are expected to follow the digital programme (the mandatory parts in bold, the optional parts in italic)

* **Research Design I and II**
* **Academic Integrity and Responsible Research**
* *Workshop Research Data Management (based on outcomes above mentioned course).*
* *Communicate your PhD research*

**Extra courses to fill gaps in knowledge**

Please indicate which individual courses / on which topic the PhD researcher aims to follow (e.g. courses offered by other faculties or by a national research school, summer courses or trainings), to fill gaps in your knowledge.

|  |
| --- |
| * 1. Name course, date, scheduled/completed:  ……………………………………………………….....   2. Name course, date, scheduled/completed:  ………………………………………………………… |

1. **Finances/budget overview research activities**

Please give an indication of:

* budget for research activities, e.g. specific training, extra courses, interviews, fieldwork, presenting at international conferences, stays abroad (not being salary costs)
* budget needed for additional facilities, hardware and software, datasets
* Only for employed PhD researchers there is a material budget for these costs. If the budget indicated above exceeds the material budget (3.000 for 4 years) please indicate how you think to obtain the money: what types of funding you plan to apply for, what can be paid by your section.
* For contract/external PhD researchers there is no material budget available (except when it is included in a scholarship): in case you will have material costs, please indicate how you think to obtain the money: what types of funding you plan to apply for, what can be paid by your section.

|  |
| --- |
|  |

1. **Research data management plan / ethical review**

In the course Academic Integrity you will learn whether you need a RDM plan or not. If applicable, please add this as an annex after your first year

|  |
| --- |
| I have a RDM plan: yes/no |

|  |
| --- |
| An ethical review of my research is necessary and has taken place: yes/no |

1. **Progress of the research project at the date of evaluation**

Every PhD researcher has a doctorate committee, next to the supervisory team, and has 3 progress meetings with the committee. For 4 year trajectories the following scheme applies: 12th month meeting (go-no go), 28th month meeting, 40th month meeting; for longer trajectories the 2nd and 3rd meeting will be a bit later.

Composition of the EGSL doctorate committee (next to (co)supervisors, daily supervisor)

|  |  |  |
| --- | --- | --- |
| NAME |  | EMAIL |
|  | member Doctorate Committee |  |
|  | member Doctorate Committee |  |
|  | member Doctorate Committee |  |
| (Provided by EGSL) | Representative from EGSL |  |

For external PhD researchers it is a bit different. EGSL deems it important that also external PhD researchers have a go no go meeting after one year. However, it will be sufficient to have this meeting with the supervisors and an EGSL representative. If the PhD researcher wants to have a doctoral committee with an external member as well, this is, of course, possible. The other 2 progress moments for external PhD candidates shall normally be in written form. Again, if the PhD researcher wants to have a progress meeting, this is possible.

1. **Routing signatures**

**Signed in approval:**

|  |  |  |
| --- | --- | --- |
|  | Signature | Date |
| [Name],  PhD researcher |  |  |
| [Name],  Supervisor 1 |  |  |
| [Name],  Supervisor 2 or co-supervisor |  |  |
| [Name],  Daily supervisor  (if applicable) |  |  |