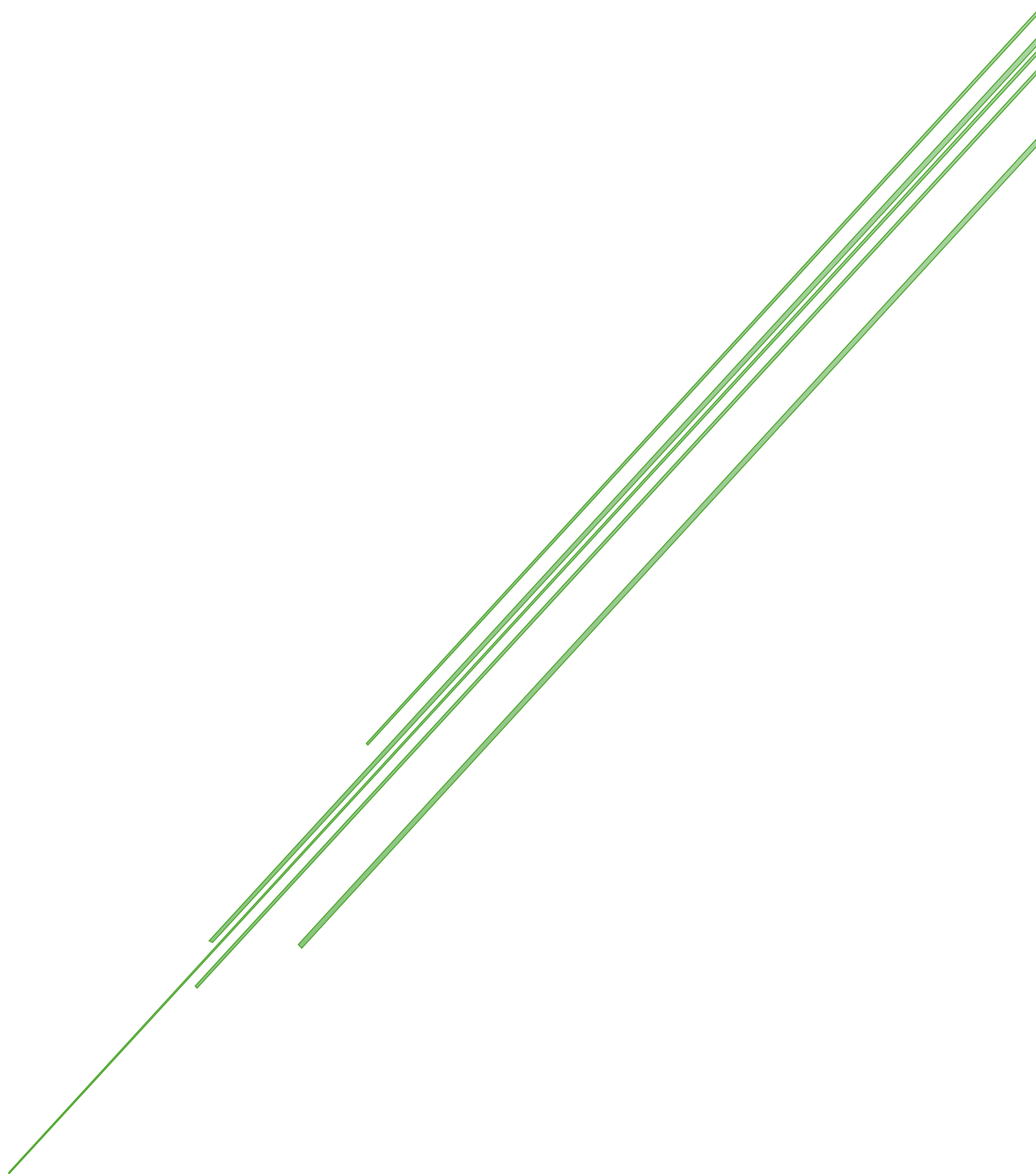




CODE OF CONDUCT UNIVERSITY COUNCIL

ERASMUS UNIVERSITY ROTTERDAM



Code of conduct for the University Council of Erasmus University Rotterdam

Introduction

The University Council of Erasmus University Rotterdam (EUR) plays a crucial role in decision-making and representation of students and staff. This code of conduct has been drawn up to ensure the standards and values necessary for effective and ethical performance of the council's duties.

Core principles

The EUR University Council Code of Conduct is based on five core principles that are also central to the 'Netherlands Code of Conduct for Scientific Integrity' and the 'Code of Good Governance for Universities'. These principles are:

1. Honesty
 - All members of the University Council should strive for honesty in their communications and actions. Efforts should be made to base decisions on facts and objective information.
2. Carefulness
 - The council should work carefully, with an eye for detail and quality. Decision-making should be well-founded and documented.
3. Transparency
 - The council's activities and decisions should be transparent, respecting confidentiality. Members should be open about their actions and the council should be accessible for feedback from the university community.
4. Independence
 - Members of the council should act independently, free from external influences and conflicts of interest. This includes members reporting potential conflicts of interest.
5. Accountability
 - The council bears responsibility for its decisions and their impact on the university and its community. Members should be aware of their social and ethical responsibilities.

Specific Guidelines

1. Meetings and Decision-making
 - Minutes of meetings should be accurately kept and publicly available unless confidential information is involved.
2. Communication
 - Members should communicate respectfully and professionally, both within the council and with external parties.
 - Members communicate with the media only on a personal level and do not speak on behalf of the University Council. This should be emphasized by members in the communication.
 - Members should inform the Chair in advance of any contact with the media.

- Members should respond to agenda invitations in a timely manner, attend all events organized for the whole council (or give timely notice if someone cannot attend for a valid reason), and prepare well for all meetings.
 - The council should strive to actively communicate with the university community about its activities and decisions.
3. Information management
- Members should treat sensitive information confidentially. This information should not be used for personal purposes.
 - The council should ensure that all documentation is properly archived and accessible for future reference.
4. Conduct and manners
- Members should treat each other with respect and promote an inclusive and safe environment.
 - Inappropriate behaviour, including discrimination, harassment or other forms of transgressive behaviour, will not be tolerated.
 - Members have the right to remain silent if they do not wish to speak on a particular topic.
5. Reporting of Misconduct
- In the case of a misconduct, the members should first try to resolve the issues among themselves
 - Only if necessary, the members can seek mediation from the Confidentiality Committee

This code of conduct is inspired by existing codes of conduct at Dutch universities such as Utrecht University, Maastricht University, Vrije Universiteit Amsterdam and the University of Groningen (University of Groningen) (Utrecht University) (Vrije Universiteit Amsterdam) (Maastricht University).