

Deregistration upon graduation

You are graduated, **congratulations!** Read this document carefully to make sure your process of deregistration runs smoothly.



I have graduated in the period...

...between September and the 31st of May

You have to deregister **yourself!**

- If you wish to cancel your enrolment after graduation, you must, as soon as you know that you will graduate, submit a request for deregistration for reason of graduation in Studielink.
- Your request for deregistration will only be processed once the procedure has been completed and your diploma has been sent to DUO.

You can already submit a request if you know that you are going to graduate. You don't have to wait until your last grade is known.



...between June and the 31st of August

It is **not** necessary to deregister yourself in Studielink.

- You will remain enrolled until August 31. There is no possibility for a reimbursement, and you will then still be entitled to any study financing and public transport allowances.



If you submit your request to cancel your enrolment in June, July or August, then you will not be eligible to have part or your tuition fees repaid.

How do I cancel my enrolment?

You deregister via [Studielink](#). If you wish to terminate your enrolment after graduation, you must, as soon as you know that you will graduate, submit a request for deregistration for reason of graduation in Studielink. You can find a step-by-step plan for submitting your deregistration request via Studielink in the [Studielink FAQ](#).



Will I still have access to my ERNA account?

Your ERNA account will be closed within two months of your enrolment after being cancelled; you will not be able to continue using your account after that period.

If I have overpaid my tuition fees, how long will I have to wait before the excess is repaid?



The process of dealing with your request to cancel your enrolment and the repayment of any excess tuition fees you have paid will take about six to ten weeks. If you pay your tuition fees in instalments by means of direct debit, you must allow for the fact that:

- an instalment could be collected even after you have submitted a request to cancel your enrolment.
- the Tuition Fee Office cannot repay any overpaid tuition fees until at least after 56 days after the last direct debit has been collected, due to the instalment reversal period of 56 days.

Remember your study finances, DUO and/or public transport student pass (OV)!

It is important that you personally inform DUO that you are no longer enrolled so they can stop your student grants, loans and/or your allowance for a public transport student pass (OV) on time. You can find more information [here](#).



Questions?

If you have any questions about the procedure for cancelling your enrolment, please contact the Erasmus Student Service Centrum.