

Below is a schematic representation of the procedure that applies when filing an objection at the GAS (Student Objection Advisory Committee). It is important to note that the diagram below does not mention all exceptions and that in some cases the procedure may be different from the one outlined below. For a complete overview of the objection procedure at the GAS including exceptions, please refer to the [Erasmus University Rotterdam Student Arbitration Committee Regulations](#).

Contested decision received

- The Party Concerned may file a Written Objection with the GAS against a Decision issued by, or on behalf of, the Board against which there is no appeal pending with the CBE, including but not limited to:
- Decisions related to enrolment, deregistration and tuition fees;
- Decisions related to Financial support for Students;
- Measures such as the denial of access to EUR's buildings, grounds or facilities or deregistration;
- Termination of, or refusal of, enrolment on the grounds of Section 7.42a WHW: the ludicium Abeundi;
- Decisions related to the issue of degree certificates that meet the procedural conditions for issue according to the Board's statement

Within six weeks after receipt: submit objection to the GAS

- The objection must be signed by the Party concerned and must contain (article 4.1, Paragraph 3 of the Erasmus University Rotterdam Student Arbitration Committee Regulations 2020):
- Name, address, e-mail and telephone number of the Party Concerned;
- The date it was written;
- A description of the Decision against which the Objection is directed;
- A copy of the Decision to which the dispute pertains;
- The reasons for the Objection

GAS sends objection to Defendant

- The GAS shall send the Objection to the Respondent requesting the Respondent to consult the Party concerned as to whether an amicable settlement is possible. The Respondent shall notify the GAS **within no more than two weeks** if an amicable settlement has been reached (article 4.7 of the Erasmus University Rotterdam Student Arbitration Committee Regulations 2020).
- If an amicable settlement has been reached, the Party Concerned shall withdraw the Objection immediately and in writing.
- If an amicable settlement is not possible, the GAS shall handle the Objection as soon as possible.

No settlement reached?

- The Respondent should file a statement of response **within the term of two weeks** set by the GAS and should present all documents that are relevant to the Objection (article 4.7 of the Erasmus University Rotterdam Student Arbitration Committee Regulations 2020).
- GAS sends statement of response to Party Concerned.

GAS determines date of hearing

- The GAS proceeds to planning a hearing and summons the Party Concerned to it in writing. The summons shall duly observe a term of **five working days prior to the hearing** as far as possible (article 4.16 of the Erasmus University Rotterdam Student Arbitration Committee Regulations 2020).

Handling of the objection at hearing

- The Objection will be handled at a public Hearing, where the Parties Concerned will be heard in each other's presence (article 4.16 of the Erasmus University Rotterdam Student Arbitration Committee Regulations 2020).

GAS issues advice to Board, Board makes decision

- The GAS shall issue the advice about the decision to be made in the matter of the Objection in Writing to the Board **within eight weeks** of receipt of the Objection (article 4.19 of the Erasmus University Rotterdam Student Arbitration Committee Regulations 2020).
- The Board decides **within ten weeks** after receipt of the Objection.
- The Party Concerned shall be notified of the decision on the Objection in Writing.