

First registration in Schiedam

Municipality of Schiedam contact information

T (from the Netherlands): 14 010

T (from abroad): 0031 10 219 11 11

Send a WhatsApp

Send an e-mail

Postal address

Postbus 1501
3100 EA Schiedam

Visiting address (only on appointment)

Municipal Offices
Stadsarf 1
3112 DZ Schiedam



g e m e e n t e
Schiedam

For registration at the Municipality of Schiedam (**this is not Rotterdam**) you need to make an appointment for registration at the Schiedam city hall. Note: the Municipality of Schiedam **does not** attend our One Stop Shops. Therefore, initial registration requires you to approach the Customer Contact Center. Dial telephone number **14 010** (from the Netherlands) to make an appointment for initial registration.

When

- You must subscribe to the Key Register of Persons (BRP) if you will be staying for more than 4 months in the Netherlands
- You are obligated to register within 5 days after arrival in the Netherlands in the municipality you will live in
- Even if you have previously been registered in the Netherlands, but were deregistered from the BRP before October 1, 1994, you need to register for the 'first time' again; Are you unsubscribed from Netherlands after October 1, 1994? Then your registration will be considered as a resettlement. For some addresses you need a housing permit in the town of Schiedam. Look for more information on housing permit
- **Non-Dutch individuals who are not EU citizens** must register at the Immigration and Naturalization Service (IND) before registering at the Municipality of Schiedam. They can make an appointment at Schiedam City Hall after the IND has approved your stay and issued a residence permit/ a visa for at least four months
- After registering, within four weeks, the municipality will complete your registration. You will be notified by the Customer Contact Center and receive your Citizen Service Number (BSN)

Required documents

Do you own a house or do you rent individually?

- The form first registration
- The form of address
- A rental contract or the record of transfer
- Identification
- If necessary, the housing permit

Will you live with someone or lodge?

- The above form first registration
- The form of address
- The consent form for lodging
- Identification of yourself and the main tenant
- If necessary, the housing permit
- If necessary: Form statement lasting common household

What do you take with you?

- A passport or identification card
- When a foreign national, you must prove you will be staying a minimum of four months. This does not apply to EU citizens
- Citizens from the Netherlands Antilles or Aruba need to present a recent proof of deregistration

Pay attention

- If you will live with someone else who has rented the apartment at Woonplus, you need to ask permission for lodging at Woonplus. The lower part of the consent form needs to be filled in by Woonplus, before submitting your relocation to us. This also applies for minors.
- The municipality of Schiedam may impose an administrative fine (BRP) of up to 325 euros if you provide incorrect information to the personal records database (BRP). Therefore make sure to report your relocation to the municipality on time.